

Crowhurst

PARISH COUNCIL



Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to be held on Monday 21st March 2022 at

7.30pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.

Members of the press and public are welcome.

15 March 2022

Deborah Upton

Deborah Upton
Clerk to Crowhurst Parish
Council

1.	PUBLIC QUESTIONS:
	AGENDA
2.	MEETING ATTENDANCE: a) Present b) Acceptance of Apologies for Absence c) Absent
3.	DECLARATION OF INTERESTS: To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
4.	MINUTES OF PREVIOUS MEETING: To approve and sign the minutes of the meeting of Crowhurst Parish Council held on 21 February 2022
5.	MATTERS ARISING NOT COVERED IN THIS AGENDA: To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda or the clerk's report (appendix 1).
6.	CASUAL VACANCIES: The Council has received an application for one of the casual vacancies and this is attached (appendix 2). The Council is asked to consider whether to appoint the applicant to the casual vacancy.

	<p>RESOLVE: That the Council consider whether to appoint the applicant to the casual vacancy.</p>
7.	<p>REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS:</p> <ul style="list-style-type: none"> i. District Councillor Gary Curtis ii. County Councillor Kathryn Field <p>Resolve: To note the reports.</p>
8.	<p>FINANCIAL REPORTS:</p> <ul style="list-style-type: none"> a) To review the financial report to 28 January 2022 (appendix 3). Members will note that the Council is likely to spend most of its budget by the end of the financial year and there is only a small surplus forecast. b) The payments report for March 2022 is attached (appendix 4) for consideration. c) The Council has agreed to appoint Pat Buckle to carry out its audit for 2021/22 financial year. The relevant letter of engagement for signature is attached (appendix 5). <p>Resolve:</p> <ul style="list-style-type: none"> a) To note the finance report b) To approve the payments for March 2022 c) To agree the Internal Audit engagement letter for 2021/22 and authorise the Clerk to sign accordingly.
9.	<p>RECREATION GROUND:</p> <ul style="list-style-type: none"> a) To receive an update from Councillors on their monthly inspections. b) The Council is asked to discuss and consider the position about the lighting to be installed at the Recreation Ground, following receipt of a further quote (circulated separately). c) To receive any update on the community orchard and other works d) To note that the road planings are being delivered on 25 March and agree any arrangements for closing the car park. e) The school have requested use of the recreation ground and pavilion for the Year 6 leavers party on 21st July. The Council is asked what charge it wishes to make for this use. <p>Resolve:</p> <ul style="list-style-type: none"> a) To note the recreation ground update b) To consider the position with regard to the lighting to be installed at the Recreation Ground. c) To receive any update on the community orchard and other works at the Recreation Ground. d) To agree any arrangements for closing the car park. e) To agree what charge to make for the use of the Recreation Ground by the School on 21 July.
10.	<p>TOWN AND COUNTRY PLANNING:</p>

	<p>a) To consider the following planning applications: -</p> <p>RR/2022/214/P - Woodhayes, Old Forewood Lane, Crowhurst TN33 9AE Proposed Oak framed garden room to replace existing upvc conservatory on the same footprint.</p> <p>RR/2022/194/P - Pilgrim Cottage, Old Forewood Lane, Crowhurst TN33 9AE Variation of condition 3 imposed on RR/2021/1926/P to allow alternative external surface materials.</p> <p>RR/2022/33/L – Bynes Farm, Royal Oak Lane, Crowhurst – Replacement conservations roof light.</p> <p>b) The Neighbourhood Plan website hosting is ending in May 2022 and the Council will need to consider what steps it wishes to take for the future, including consideration of whether to host both the Council and NP website jointly.</p> <p>Resolve:</p> <p>a) To provide comments on the planning applications for submission to Rother District Council</p> <p>b) To agree action in respect of the Neighbourhood Plan website.</p>
11.	<p>HIGHWAYS AND RIGHTS OF WAY: -</p> <p>a) 20MPH request. The Council asked ESCC to consider a 20MPH speed limit through the village. Their response is attached. (Appendix 6).</p> <p>b) The Council are intending to have bollards placed on the verge at Sandrock Hill for safety purposes. Proposals have been received from several residents requesting alternative solutions and the Council is asked to confirm whether it wishes to proceed with the bollards or try to find affordable alternatives.</p> <p>c) Pathway at Quarry Wood. The Council has noted the position on the pathway and proposed changes and is asked to receive any updates.</p> <p>Resolve:</p> <p>a) The Council is asked to note the response from the Highways Safety team.</p> <p>b) The Council is asked to consider the alternative proposals and decide how it wishes to proceed.</p> <p>c) The Council is asked to note any updates on the pathway.</p>
13.	<p>COUNCILLOR UPDATES ON EXTERNAL BODIES:</p> <p>a) Rother Association of Local Councils (RALC) update (Chair)</p> <p>b) Village Hall Management Committee (Cllr. Thomas)</p> <p>c) Climate & Ecological Emergency Working Group (Cllr. Ms. Plato) including Crowhurst Warmer Homes</p> <p>d) Neighbourhood Plan Design Task Group (Cllr. Mrs. Day)</p> <p>e) 1066 Steering Group (Cllr. Ms. Plato/Cllr. Thomas)</p> <p>Resolve:</p>

	To note the updates and agree any further actions.
14.	CLERK'S REPORT: To receive any updates that are not already reported on the agenda. Resolve: To agree and authorise any required actions.
15.	INFORMATION FOR COUNCILLORS: Members are asked for future agenda items Resolve: To provide any suggested items
16.	DATE OF NEXT MEETING: To note that the next meeting of the Council will be <u>Tuesday 26 April 2022</u>
	CLOSE OF MEETING