

Crowhurst

PARISH COUNCIL

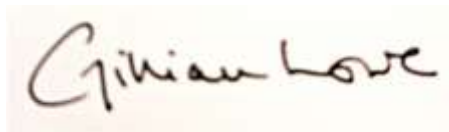


Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to be held on

**Monday 18th September 2023 at
7.30pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.



12th September 2023

Gillyan Lowe
Clerk to Crowhurst Parish Council

1.	PUBLIC QUESTIONS The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
2.	APOLOGIES FOR ABSENCE Acceptance of Apologies for Absence
3.	DECLARATION OF INTERESTS: To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
4.	MINUTES OF PREVIOUS MEETINGS: To approve and sign the minutes of the ordinary meeting held on 17 th July 2023 and the additional meeting of Crowhurst Parish Council held on 7 th August 2023.
5.	MATTERS ARISING NOT COVERED IN THIS AGENDA: To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda. (App 1).
6.	REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS: i. District Councillor Chas Pearce ii. County Councillor Kathryn Field Resolve: To note the district & county councillor reports.
7.	TOWN AND COUNTRY PLANNING: To consider the following new Planning Applications and provide comments to Rother District Council: i. RR/2023/1586/P – Park Farm, Breadsell Lane, Crowhurst TN38 8EB* <i>Proposal: Change of use of land and construction of tennis court to improve facilities for guests in relation to the existing holiday cottage business.</i> <i>*Comments previously submitted using the clerk's delegated authority.</i>

	<p>ii. RR/2023/1702/P – 6, Woodland Way, Crowhurst TN33 9AP <i>Proposal: Removal of Condition 10 imposed on RR/2023/577/P.</i></p>
8.	<p>FINANCIAL MATTERS:</p> <ul style="list-style-type: none"> i. The financial report to 31st August 2023 is attached (App 2), together with a summary report of receipts & payments. ii. The payments report for July & August 2023 is attached (App 3 and App 3a) for consideration. iii. The bank reconciliation to 31st July & 31st August 2023 (App 4 and App 4a) is attached for approval together with a copy of the supporting bank statements. iv. To consider the grant application from the Crowhurst Environment Group. v. To confirm receipt & publication of the Notice of Conclusion of Audit for 2022/'23 audit by the external auditors PKF Littlejohn & Section 3 of the AGAR. (App.5). vi. To consider the NP Review Group's request to start spending the agreed grant funds. <p>Resolve:</p> <ul style="list-style-type: none"> i. To note the finance report. ii. To approve the payments for July & August 2023. iii. To agree the Bank Reconciliation for 31st August 2023. iv. To note the decision on the Crowhurst Environment Group's grant application. v. To note publication of Section 3 and the Notice of Conclusion of Audit 2022/'23. vi. To note the decision regarding the NP Review Group's request.
9.	<p>RECREATION GROUND:</p> <ul style="list-style-type: none"> i. To receive an update from Councillors on their monthly playground/defibrillator inspection and other matters relating to the playground. ii. To receive an update on the handyman's work to date. iii. An update on the possible location of the new pre-fab building offered by the Football Club. iv. To update on CCTV & the recent vandalism at the pre-school. v. To report on the annual inspection. vi. To consider the Croquet Club's request for a banner at the Recreation Ground. <p>Resolve:</p> <ul style="list-style-type: none"> i. To note the recreation ground update. ii. To agree any further tasks for the handyman. iii. To agree the next steps regarding the pre-fab building being offered by the Football Club. iv. To agree next steps on CCTV installation. v. To agree and actions following the annual inspection. vi. To note the decision regarding the Croquet Club's request.
10.	<p>TENNIS COURT REFURB/MUGA FACILITY To discuss next steps on grant applications for the tennis court refurb/MUGA including Rother's Community Grant Scheme.</p>
11.	<p>EV CHARGING POINTS</p>
12.	<p>PARISH COUNCIL NEWSLETTER To discuss content and delivery of the bi-annual newsletter.</p>
13.	<p>WARM SPACES An update on funding plans & other preparation for the 'Warm Spaces' initiative.</p>
14.	<p>WARMER CROWHURST To confirm parish council participation in the scheduled site meeting on Friday 29th September at 3pm with residents of Swainham Lane & Energise Sussex Coast.</p>

15.	COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY): <ul style="list-style-type: none">i. Village Hall Management Committee (Cllr. Thomas)ii. Policing meeting (Cllr. Mrs. Roller)iii. Combe Valley Countryside Park CIC (Cllr. Thomas) <p>Resolve: To note the updates and agree to any further actions.</p>
16.	CLERK'S REPORT & INFORMATION FOR COUNCILLORS: <p>To consider any updates from the clerk including correspondence, and future agenda items.</p> <ul style="list-style-type: none">i. The ESALC Chairman's Forum (remotely held) is on Friday 28th September at 7pm.ii. The next RALC meeting is on Wednesday 11th October at 2pm at Staplehurst Village Hall.iii. Areas of Lead Responsibilities to include the new councillor.iv. Wreath laying for Remembrance Sunday service on 12th November.
17.	DATE OF NEXT MEETING: <p>To note that the next meeting of the Council will be held on Monday 16th October 2023 at 7.30pm in the Village Hall.</p>