

# Crowhurst

## PARISH COUNCIL

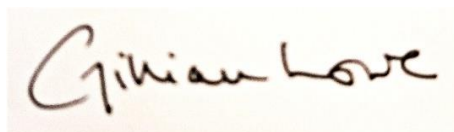


Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to be held on

**Monday 20<sup>th</sup> November 2023 at  
7.30pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.



14th November 2023

Gillyan Lowe  
Clerk to Crowhurst Parish Council

1.	<p><b>PUBLIC QUESTIONS</b> The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.</p>
2.	<p><b>APOLOGIES FOR ABSENCE</b> Acceptance of apologies for absence.</p>
3.	<p><b>DECLARATION OF INTERESTS:</b> To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.</p>
4.	<p><b>MINUTES OF PREVIOUS MEETINGS:</b> To approve and sign the minutes of the ordinary meeting of Crowhurst Parish Council held on 16<sup>th</sup> October 2023 and the additional meeting held on 6<sup>th</sup> November 2023.</p>
5.	<p><b>MATTERS ARISING NOT COVERED IN THIS AGENDA:</b> To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda. (App 1).</p>
6.	<p><b>REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS:</b></p> <ul style="list-style-type: none"> <li>i. District Councillor Chas Pearce</li> <li>ii. County Councillor Kathryn Field</li> </ul> <p><b>Resolve:</b> To note the district &amp; county councillor reports.</p>
7.	<p><b>TOWN AND COUNTRY PLANNING:</b> To consider the following new Planning Applications and provide comments to Rother District Council:</p> <ul style="list-style-type: none"> <li>i. RR/2023/2294/P – Nashes Farmhouse, Catsfield Road, Crowhurst TN33 9BU <i>Proposal: Erection of a side extension incorporating existing structure at ground floor.</i></li> </ul>

	<p>ii. RR/2023/1973/P – Southmead, Swainham Lane, Crowhurst TN38 8ED <i>Proposal: Conversion of existing garage to form self-contained residential annexe.</i></p>
8.	<p><b>FINANCIAL MATTERS:</b></p> <ul style="list-style-type: none"> <li>i. The financial report to 31<sup>st</sup> October 2023 is attached (App 2), together with a summary report of receipts &amp; payments.</li> <li>ii. The payments report for October 2023 is attached (App 3) for consideration.</li> <li>iii. The bank reconciliation to 31<sup>st</sup> October 2023 (App 4) is attached for approval together with a copy of the supporting bank statement.</li> <li>iv. To consider the draft 2024/'25 budget proposals.</li> <li>v. To consider the backdated pay for the clerk in line with Local Government Services Pay Agreement for 2023/'24.</li> </ul> <p><b>Resolve:</b></p> <ul style="list-style-type: none"> <li>i. To note the finance report, and summary of receipts &amp; payments.</li> <li>ii. To approve the payments for October 2023.</li> <li>iii. To agree the Bank Reconciliation for 31<sup>st</sup> October 2023.</li> <li>iv. To note any comments regarding the 2024/'25 budget proposals.</li> <li>v. To note council's decision regarding the clerk's backdated pay.</li> </ul>
9.	<p><b>RECREATION GROUND:</b></p> <ul style="list-style-type: none"> <li>i. To receive an update from Councillors on their monthly playground/defibrillator inspection and other matters relating to the playground.</li> <li>ii. To update on CCTV installation.</li> <li>iii. To update on the handyman's tasks.</li> <li>iv. To report that Nick Stell has removed grass cuttings &amp; cut the footpath hedge.</li> </ul> <p><b>Resolve:</b></p> <ul style="list-style-type: none"> <li>i. To note the recreation ground update.</li> <li>ii. To agree the next steps on CCTV installation.</li> <li>iii. To agree any further tasks for the handyman.</li> <li>iv. To note hedge cutting &amp; grass cuttings removal by Nick Stell and approve payment.</li> </ul>
10.	<p><b>TENNIS COURT REFURB/MUGA FACILITY</b> To discuss feedback from the tennis court/MUGA questionnaire, and next steps on grant applications and funding options.</p>
11.	<p><b>RECENT FLOODING</b> To discuss recent flooding in the village and possible actions/funding suggested by the Environment Agency &amp; the Sussex Flow initiative.</p>
12.	<p><b>TREES ON CHAPEL HILL</b></p> <ul style="list-style-type: none"> <li>i. To discuss recent felling of trees with TPO's felled on Chapel Hill &amp; RDC response.</li> <li>ii. To discuss next steps and UKPN involvement with trees suffering ash die back in Powdermill Bank/Park View area of Chapel Hill.</li> </ul>
13.	<p><b>WARM SPACES</b> An update following the launch of the 'Warm Spaces' initiative.</p>
14.	<p><b>ROAD SAFETY ON SANDROCK HILL</b> To discuss possible signage or road painting measures to increase road safety on Sandrock Hill.</p>

15.	<p><b>GRASS CUTTING OPTIONS – 2024</b> To discuss the options for grass cutting by ESCC as per the email circulated on 15<sup>th</sup> November.</p>
16.	<p><b>NEIGHBOURHOOD PLAN REVIEW</b> An update from the latest Review Group meeting.</p>
17.	<p><b>COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY):</b></p> <ul style="list-style-type: none"> <li>i. Village Hall Management Committee (Cllr. Thomas)</li> <li>ii. Police meeting (Cllr. Mrs. Roller)</li> <li>iii. Combe Valley Countryside Park CIC (Cllr. Thomas)</li> </ul> <p><b>Resolve:</b> To note the updates and agree to any further actions.</p>
18.	<p><b>CLERK’S REPORT &amp; INFORMATION FOR COUNCILLORS:</b> To consider any updates from the clerk including correspondence, and future agenda items.</p> <ul style="list-style-type: none"> <li>i. Rother’s Annual Parish Conference – 5<sup>th</sup> December 2-4.30pm</li> <li>ii. Planning Development Management &amp; Enforcement Training – 12<sup>th</sup> December at 5.30pm</li> <li>iii. Letter of thanks from the Croquet Club.</li> </ul>
19.	<p><b>DATE OF NEXT MEETING:</b> To note that the next meeting of the Council will be held on <b>Monday 18<sup>th</sup> December 2023 at 7.30pm in the Village Hall.</b></p>