

# Crowhurst

## PARISH COUNCIL

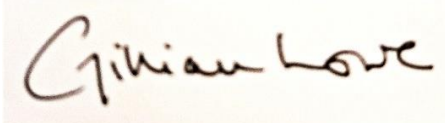


Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to be held on

**Monday 18<sup>th</sup> December 2023 at  
7.30pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.



12th December 2023

Gillyan Lowe  
Clerk to Crowhurst Parish Council

1.	<b>PUBLIC QUESTIONS</b> The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
2.	<b>APOLOGIES FOR ABSENCE</b> Acceptance of apologies for absence.
3.	<b>DECLARATION OF INTERESTS:</b> To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
4.	<b>MINUTES OF PREVIOUS MEETINGS:</b> To approve and sign the minutes of the ordinary meeting of Crowhurst Parish Council held on 20 <sup>th</sup> November 2023.
5.	<b>MATTERS ARISING NOT COVERED IN THIS AGENDA:</b> To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda. (App 1).
6.	<b>REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS:</b> i. District Councillor Chas Pearce ii. County Councillor Kathryn Field <b>Resolve:</b> To note the district & county councillor reports.
7.	<b>TOWN AND COUNTRY PLANNING:</b> To consider the following new Planning Applications and provide comments to Rother District Council: i. RR/2023/1778/P – Oakleigh, 6 Woodland Way, Crowhurst TN33 9AP <b>Proposal:</b> <i>Erection of detached dwelling with associated facilities.</i>

	<p>ii. RR/2023/2440/P – Oakleigh, 6 Woodland Way, Crowhurst TN33 9AP <b>Proposal: Erection of dwelling as an alternative to that approved under RR/2022/1538/P.</b></p> <p>CLlr Laimbeer to report on recent planning training event.</p>
8.	<p><b>FINANCIAL MATTERS:</b></p> <ul style="list-style-type: none"> <li>i. The financial report to 30<sup>th</sup> November 2023 is attached (App 2), together with a summary report of receipts &amp; payments.</li> <li>ii. The payments report for November 2023 is attached (App 3) for consideration.</li> <li>iii. The bank reconciliation to 30<sup>th</sup> November 2023 (App 4) is attached for approval together with a copy of the supporting bank statement.</li> <li>iv. To consider the re-drafted 2024/'25 budget proposals and reserves statement.</li> </ul> <p><b>Resolve:</b></p> <ul style="list-style-type: none"> <li>i. To note the finance report, and summary of receipts &amp; payments.</li> <li>ii. To approve the payments for November 2023.</li> <li>iii. To agree the Bank Reconciliation for 30<sup>th</sup> November 2023.</li> <li>iv. To note any comments regarding the 2024/'25 budget and reserves statement.</li> </ul>
9.	<p><b>RECREATION GROUND:</b></p> <ul style="list-style-type: none"> <li>i. To receive an update from Councillors on their monthly playground/defibrillator inspection and other matters relating to the playground.</li> <li>ii. To update on CCTV installation, signage and policy publication.</li> <li>iii. To update on the handyman's tasks.</li> <li>iv. To consider the pre-school's request to extend the shelter used as an outdoor art area.</li> <li>v. To update on a recent meeting with the Football Club about parking &amp; other issues.</li> <li>vi. To inform councillors of the date of the next Rec User Group Meeting.</li> </ul> <p><b>Resolve:</b></p> <ul style="list-style-type: none"> <li>i. To note the recreation ground update.</li> <li>ii. To agree the next steps regarding CCTV installation.</li> <li>iii. To agree any further tasks for the handyman.</li> <li>iv. To note the council's decision on the pre-school's request.</li> <li>v. To note the outcome of the meeting with the Football Club.</li> <li>vi. To note the date of the next Rec User Group Meeting.</li> </ul>
10.	<p><b>RECENT FLOODING</b></p> <p>To hear a further report following a site meeting with Dean Morrison on 4<sup>th</sup> December.</p>
11.	<p><b>TREES ON CHAPEL HILL</b></p> <ul style="list-style-type: none"> <li>i. To discuss the response from Rother DC and other parties regarding the recent felling of trees on Chapel Hill.</li> <li>ii. To discuss next steps and site meeting with UKPN regarding trees suffering ash die back in Powdermill Bank/Park View area of Chapel Hill.</li> </ul>
12.	<p><b>WARM SPACES</b></p> <p>A report on the 'Warm Spaces' initiative to date and the Food Hygiene Inspection meeting.</p>
13.	<p><b>NEIGHBOURHOOD PLAN REVIEW</b></p> <p>An update from the latest Review Group meeting including a meeting with Rother DC about establishing a Community Land Trust (CLT).</p>

14.	<p><b>COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY):</b></p> <ul style="list-style-type: none"><li>i. Village Hall Management Committee (Cllr. Thomas)</li><li>ii. Police meeting (Cllr. Mrs. Roller)</li><li>iii. Combe Valley Countryside Park CIC (Cllr. Thomas)</li></ul> <p><b>Resolve:</b> To note the updates and agree to any further actions.</p>
15.	<p><b>CLERK'S REPORT &amp; INFORMATION FOR COUNCILLORS:</b></p> <p>To consider any updates from the clerk including correspondence, and future agenda items.</p> <ul style="list-style-type: none"><li>i. New Chair/Councillor training – 18<sup>th</sup> January '24 or 6<sup>th</sup> February '24 at 7pm via Zoom</li><li>ii. The Croqueteers Christmas Greeting &amp; End of Season newsletter.</li></ul>
16.	<p><b>DATE OF NEXT MEETING:</b></p> <p>To note that the next meeting of the Council will be held on <b>Monday 15<sup>th</sup> January 2024 at 7.30pm in the Village Hall.</b></p>