

# Crowhurst

## PARISH COUNCIL

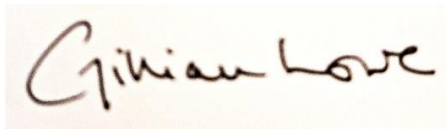


Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to be held on

**Monday 15<sup>th</sup> January 2024 at  
7.30pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.



9th January 2024

Gillyan Lowe  
Clerk to Crowhurst Parish Council

<b>1.</b>	<b>PUBLIC QUESTIONS</b> The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
<b>2.</b>	<b>APOLOGIES FOR ABSENCE</b> Acceptance of Apologies for Absence
<b>3.</b>	<b>DECLARATION OF INTERESTS:</b> To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
<b>4.</b>	<b>MINUTES OF PREVIOUS MEETING:</b> To approve and sign the minutes of the meeting of Crowhurst Parish Council held on 18th December 2023 and the additional planning meeting held on 8 <sup>th</sup> January 2024.
<b>5.</b>	<b>MATTERS ARISING NOT COVERED IN THIS AGENDA:</b> To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (App 1).
<b>6.</b>	<b>REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS:</b> i. District Councillor Chas Pearce ii. County Councillor Kathryn Field <b>Resolve:</b> To note the district & county councillor reports.

7.	<p><b>FINANCIAL MATTERS:</b></p> <ul style="list-style-type: none"> <li>i. The financial report to 31st December 2023 is attached (App 2).</li> <li>ii. The payments report for January 2024 is attached (App 3) for consideration.</li> <li>iii. The bank reconciliation to 31<sup>st</sup> December 2023 (App 4) is attached for approval together with a copy of the supporting bank statement.</li> <li>iv. To note the final draft of the budget for 2024/'25 (App 5) &amp; to approve &amp; sign the precept request form for submission.</li> <li>v. To consider purchase of the replacement part for the sewage treatment system following the annual service at a cost of £636.</li> </ul> <p><b>Resolve:</b></p> <ul style="list-style-type: none"> <li>i. To note the finance report.</li> <li>ii. To approve the payments for January 2024.</li> <li>iii. To agree the Bank Reconciliation for December 2023.</li> <li>iv. To note the final draft of the budget &amp; approve &amp; sign the precept request form.</li> <li>v. To note the decision regarding the purchase of the replacement part.</li> </ul>
8.	<p><b>RECREATION GROUND:</b></p> <ul style="list-style-type: none"> <li>i. To receive an update from Councillors on their monthly playground/defibrillator inspection and other matters relating to the playground.</li> <li>ii. To receive an update on the handyman's progress to date.</li> <li>iii. To discuss progress on the tennis court/MUGA refurb funding application.</li> <li>iv. To consider the football club's offer of help with maintenance in the Pavilion.</li> </ul> <p><b>Resolve:</b></p> <ul style="list-style-type: none"> <li>i. To note the recreation ground update.</li> <li>ii. To note handyman's progress to date.</li> <li>iii. To note the update on the funding application for the tennis court/MUGA project.</li> <li>iv. To note the council's decision on the offer of help from the football club.</li> </ul>
9.	<p><b>PARISH MEETING – SANDROCK HILL</b></p> <p>To consider organizing a Parish Meeting about the installation of bollards on Sandrock Hill.</p>
10.	<p><b>COMMUNITY MAP</b></p> <p>To consider the location and agreement for maintenance of the finished Community Map.</p>
11.	<p><b>EV CHARGING POINTS</b></p> <p>To discuss signing the NDA for the Village Hall &amp; Recreation Ground car parks to progress next steps with a vehicle charge point provider.</p>
12.	<p><b>BINS</b></p> <p>To discuss replacement &amp; re-location of two litter bins at the Recreation Ground.</p>
13.	<p><b>ANNUAL PARISH ASSEMBLY 2024</b></p> <p>To agree on a date and other arrangements for the Annual Assembly 2024.</p>
14.	<p><b>COMMUNITY AWARD 2023</b></p> <p>To discuss publicity and nominations for potential recipients of the Community Award.</p>

15.	<p><b>WARM SPACE</b></p> <p>A summary of plans for the 'Warm Spaces' initiative going forward and an update from the Food Hygiene Inspection.</p>
16.	<p><b>COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY):</b></p> <ul style="list-style-type: none"> <li>i. Village Hall Management Committee (Cllr. Thomas)</li> <li>ii. Policing meeting (Cllr. Mrs. Roller)</li> <li>iii. Combe Valley Countryside Park CIC (Cllr. Thomas)</li> </ul> <p><b>Resolve:</b></p> <p>To note the updates and agree to any further actions.</p>
17.	<p><b>CLERK'S REPORT &amp; INFORMATION FOR COUNCILLORS:</b></p> <p>To consider any updates from the clerk including correspondence, and future agenda items.</p> <ul style="list-style-type: none"> <li>i. Emergency Wardens Meeting – 17<sup>th</sup> January at 7pm</li> <li>ii. Rec User Group Meeting – 25<sup>th</sup> January at 7.30pm</li> </ul>
18.	<p><b>DATE OF NEXT MEETING:</b></p> <p>To note that the next meeting of the Council will be <b>Monday 19th February 2024 at 7.30pm.</b></p>