

# Crowhurst

## PARISH COUNCIL

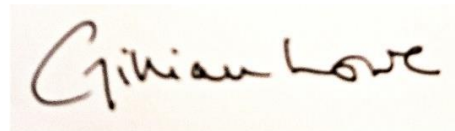


Dear Councillor,

You are summoned to attend the next meeting of the Parish Council to be held on

**Tuesday 13<sup>th</sup> February 2024 at  
7.30pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.



7th February 2024

Gillyan Lowe  
Clerk to Crowhurst Parish Council

1.	<b>PUBLIC QUESTIONS</b> The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
2.	<b>APOLOGIES FOR ABSENCE</b> Acceptance of Apologies for Absence
3.	<b>DECLARATION OF INTERESTS:</b> To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
4.	<b>MINUTES OF PREVIOUS MEETING:</b> To approve and sign the minutes of the meeting of Crowhurst Parish Council held on 15th January 2024 and the additional planning meeting held on 8 <sup>th</sup> January 2024.
5.	<b>MATTERS ARISING NOT COVERED IN THIS AGENDA:</b> To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (App 1).
6.	<b>REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS:</b> i. District Councillor Chas Pearce ii. County Councillor Kathryn Field <b>Resolve:</b> To note the district & county councillor reports.

7.	<p><b>TOWN &amp; COUNTRY PLANNING</b></p> <p>i. RR/2024/148/PN3 – Hill House Farm, Barn at adjoining land – Crowhurst Lane, Crowhurst TN33 9BU <i>Proposal: Application to determine if prior approval is required for the change of use of agricultural building to flexible commercial use for non-agricultural storage (Class B8). **Prior notification – for information only**</i></p> <p>ii. RR/2024/86/P – 16, Blacksmith’s Field, Crowhurst Road TN33 9AX <i>Proposal: Single storey rear extension to provide a bedroom.</i></p>
8.	<p><b>FINANCIAL MATTERS:</b></p> <p>i. The financial report to 31st January 2024 is attached (App 2), together with a summary report of receipts &amp; payments.</p> <p>ii. The payments report for February 2024 is attached (App 3) for consideration.</p> <p>iii. The bank reconciliation to 31<sup>st</sup> January 2024 (App 4) is attached for approval together with a copy of the supporting bank statement.</p> <p>iv. To consider the quotes for a new double-compartment bin for the Recreation Ground.</p> <p><b>Resolve:</b></p> <p>i. To note the finance report.</p> <p>ii. To approve the payments for February 2024.</p> <p>iii. To agree the Bank Reconciliation for January 2024.</p> <p>iv. To agree the purchase of a new double bin.</p>
9.	<p><b>RECREATION GROUND:</b></p> <p>i. To receive an update from Councillors on their monthly playground/defibrillator inspection and other matters relating to the playground.</p> <p>ii. To receive an update on the handyman’s progress to date.</p> <p>iii. To discuss progress on the tennis court/MUGA refurb funding application.</p> <p>iv. To discuss the meeting with the Youth Club &amp; Pre-School.</p> <p>v. To confirm the tree works are scheduled to be carried out on 13<sup>th</sup> February.</p> <p><b>Resolve:</b></p> <p>i. To note the recreation ground update.</p> <p>ii. To note handyman’s progress to date.</p> <p>iii. To note the update on the funding application for the tennis court/MUGA project.</p> <p>iv. To note the update on the meeting with pre-school &amp; the Youth Club.</p> <p>v. To note the date for the tree works, and confirm that the work was carried out.</p>
10.	<p><b>PARISH MEETING – SANDROCK HILL</b></p> <p>To confirm arrangements for the Parish Meeting on 19<sup>th</sup> February and potential Parish Poll are in place.</p>
11.	<p><b>LOCAL TRANSPORT PLAN</b></p> <p>To discuss a response to ESCC’s consultation on the Local Transport Plan for 2024/’25.</p>

<b>12.</b>	<b>MEETING WITH HIGHWAYS</b> To report on the recent SLR meeting with Highways held on 6 <sup>th</sup> February.
<b>13.</b>	<b>DARK SKIES</b> To discuss potential participation in the Nature Recovery Network Dark Skies project and joining with the other 5 Parishes to take it forward.
<b>14.</b>	<b>FLOOD ALLEVIATION</b> To update on recent developments from Dean Morrison, via Tracy Hoad.
<b>15.</b>	<b>ANNUAL PARISH ASSEMBLY 2024</b> To confirm arrangements for the Annual Assembly 2024 including an update on nominations for the Community Award 2023.
<b>16.</b>	<b>COMMUNITY MAP</b> To consider the maintenance agreement previously circulated by Andy Pope.
<b>17.</b>	<b>WARM SPACE</b> An update on the 'Warm Spaces' initiative.
<b>18.</b>	<b>COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY):</b> <ul style="list-style-type: none"> <li>i. Village Hall Management Committee (Cllr. Thomas)</li> <li>ii. Policing meeting (Cllr. Mrs. Roller)</li> <li>iii. Combe Valley Countryside Park CIC (Cllr. Thomas)</li> </ul> <p><b>Resolve:</b> To note the updates and agree to any further actions.</p>
<b>19.</b>	<b>PARISH CLERK POSITION</b> To update on the clerk's position regarding relocation out of the area.
<b>20.</b>	<b>CLERK'S REPORT &amp; INFORMATION FOR COUNCILLORS:</b> To consider any updates from the clerk including correspondence, and future agenda items, including ESALC training courses.
<b>21.</b>	<b>DATE OF NEXT MEETING:</b> To note that the next meeting of the Council will be <b>Monday 18th March 2024 at 7.30pm.</b>