**Crowhurst Neighbourhood Plan Steering Group**

**Notes of Meeting held on Monday 3 December 2018 at 7.00pm**

**in Crowhurst Village Hall**

**Present:** Ros Day (Chair), Tracy Hoad, Sonia Plato, Martin White, Willy Wilson, Pat Buckle

**Apologies:** Gareth Bright, Chris Davidson, Dave Howley, Diane Stainsby, Ann Wilson

**In Attendance:** None

Ros Day opened the meeting and thanked everyone for attending.

1. **Declaration of Interests**

1.1. All present declared an interest as residents of Crowhurst.

2. **Notes of Previous Meeting** held on 5 November2018 - Approved.

2.1 **Matters Arising** - None

3. **Task Group Reports**

3.1 **Finance**

Tracy Hoad stated there was nothing to report since the last meeting. The invoice for the printing of the documents required for the public consultation events was awaited. It was agreed there would be further expenses required for the design workshops, and possibly advertising banners and an invoice from Ashley Wynn.

3.2 **Land Use (Call for Site)**

Martin White reported work was ongoing regarding the Memorandum of Agreement. He stated that since it had been some time since he was last in contact with Network Rail, he would email the organisation to ensure it is still interested in going ahead with the plan for the station car park site.

3.3. **Street Champions**

It was confirmed that the Street Champions had distributed flyers to all village households informing residents of the public consultation events.

3.4 **Communications**

Ros Day reported that Valerie Groves had updated the website; the poster and consultation form will be added and the website would go live on Friday next. It was agreed that the flyer and consultation form will also be added to the Environment Group’s website.

3.5 **Research/Heritage**

In the absence of Dave Howley, Sonia Plato reported that the next meeting of this group would be in the new year. The Gunpowder Trail booklet was still available, had covered it’s costs and was now making a small profit. The East Sussex County Council Rights of Way Team will be contacted to see if way markers could be installed on the route. Nothing further had been received from the County Archaeologist regarding a talk being arranged on the findings from the Link Road and this will be followed up.

3.6. **Environment**

Sonia Plato reported on the clearing and raking of the various sites identified for wildflower and wildlife verges – school corner, around the Millennium bench, village hall car park and the corner on Catsfield Road opposite Nashes Farm. Once cleared, Yellow Rattle seeds will be scattered on these areas to clear the ground and encourage wild flowers to grow. School corner has already been completed and is ready for seeding. The triangle at the bottom of Ballards Hill is being considered as another wildflower verge. It was also reported that the Group was developing wider networks with Battle Wildlife Group, Mantle Farm, RSPB, and Buckholt Farm.

4. **Consultation Events**

Rother District Council is carrying out the Regulation 16 consultation on Crowhurst’s Neighbourhood Development Plan between 7 December 2018 and 25 January 2019, and the Steering Group has arranged 3 events for Crowhurst residents. These will take place in the Church Parish Room on the morning of 14 December 2018, in the Village Hall on 12 January 2019 in the morning, and 20 January 2019 in the Village Hall in the afternoon. Four copies of the NP documents will be available for residents to view at each event and it was agreed to have some extra copies of the updated maps, car park design and policies for display on presentation boards. Hard copies of the main Plan will also be available at Bexhill Town Hall and Battle Library.

5. **Design Workshops**

Sonia Plato reported she had been in contact with BBM Sustainable Design Ltd, an award winning architectural company specialising in low environmental-impact buildings and with experience in working with other parishes. It is envisaged that a one-day workshop, led by a consultant from BBM at a cost of £150, will be held in Crowhurst to enable residents to formulate ideas for housing designs they would prefer for the village. The meeting agreed that Sonia Plato would liaise with BBM with a view to setting up a workshop in February or early March 2019.

6. **Neighbourhood Plan Forum**

The next meeting of the Rother towns and parishes developing NPs will be held on 11 December 2018 and Ros Day asked for a member of the Steering Group to attend.

7. **Date of Next Meeting** – Monday 7 January 2019 at 7.30pm in Crowhurst Village Hall.

- Monday 4 February 2019 at 7.30pm in Crowhurst Village Hall.

The meeting closed at 8.45pm.