



Dear Councillor,

You are summonsed to attend the next meeting of the Parish Council to be held on

**Monday, 14th April 2025 at
7.30pm at Crowhurst Village Hall, Forewood Lane, Crowhurst.**

Members of the press and public are welcome.

The meeting will be recorded for minute-taking purposes, and any recording will be deleted after the minutes have been ratified. They are not for public circulation.

8th April 2025

Maureen Collins
Clerk to Crowhurst Parish Council

1.	PUBLIC QUESTIONS The Council sets aside 10 minutes at the start of each meeting for relevant questions from members of the public.
2.	APOLOGIES FOR ABSENCE To receive and accept any apologies for absence.
3.	DECLARATION OF INTERESTS: To receive any declaration by members of personal interests in matters on the agenda, the nature of the interest and whether the member regards the interest as personal, pecuniary, or prejudicial under the Code of Members Conduct.
4.	MINUTES OF PREVIOUS MEETING: To approve and sign the minutes of the Crowhurst Parish Council meeting held on 17 th March 2025.
5.	MATTERS ARISING NOT COVERED IN THIS AGENDA: To note the actions undertaken on the matters arising from previous meetings which are not covered in this agenda (Appendix 1).
6.	REPRESENTATIONS FROM DISTRICT AND COUNTY COUNCILLORS: i. District Councillor Chas Pearce ii. County Councillor Kathryn Field Resolve: To note the district & county councillor reports.
7.	TOWN & COUNTRY PLANNING 1) There are no new Planning Applications to consider. 2) To consider the following enforcement cases: ENF/64/24/CRO – Hill House Farm, Barn at Land adjoining Catsfield Road, Crowhurst, TN33 9BU. ENF/305/23/CRO – Land adjacent to Chapel Hill, Crowhurst, TN33 9AN.
8.	FINANCIAL MATTERS: i. The financial report to 31 st March 2025 is attached (App 2), together with a summary report of receipts & payments for the month.

	<p>ii.The payments report for April 2025 is attached (App 3) for consideration.</p> <p>iii.The bank reconciliation to 31st March 2025 (App 4) is attached for approval together with a copy of the supporting bank statement.</p> <p>iv.To consider the purchase of the Crowhurst Community Award 2024 from Look Designs Ltd at a cost of £44.17 plus VAT</p> <p>v.To note the receipt of the internal audit report and to consider invoice received for professional services rendered by Mulberry Local Authority Services Ltd (£211.25 plus VAT).</p> <p>vi.To receive the year-end accounting statement and account reconciliations across all accounts.</p> <p>vii.To note recent changes to the Model Financial Regulations.</p> <p>Resolve:</p> <p>i. To note the financial report for March 2025.</p> <p>ii. To approve the payments for April 2025.</p> <p>iii. To agree the Bank Reconciliation to 31st March 2025.</p> <p>iv. To approve the payment to Look Designs Ltd of £53.00.</p> <p>v.To confirm receipt of the internal audit report and to approve a payment for £253.50 to Mulberry Local Authority Services Ltd .</p> <p>vi.To approve the year-end accounting statement and accounts reconciled.</p> <p>vii.To agree to make changes to the Financial Regulations in line with recent changes to the Model Financial Regulations.</p>
9.	<p>RECREATION GROUND:</p> <p>i.To receive an update from councillors on their monthly playground/defibrillator inspection and other matters relating to the playground.</p> <p>ii.To discuss plans to recruit a new handyman.</p> <p>iii.To confirm new club fees for 2025/26.</p> <p>iv.To receive a report on recent Rec Users meeting.</p> <p>v. To receive an update on car park repairs.</p> <p>vi.To consider Recreation Ground booking requests received.</p> <p>vii.To consider a request from the Preschool to assist in the eradication vermin under their bike shed.</p> <p>Resolve:</p> <p>i.To note any comments from the Recreation Ground inspection.</p> <p>ii.To note any actions regarding the recruitment of a new handyman.</p> <p>iii.To note new club fees agreed in the Budget 2025/26.</p> <p>iv.To note the report from latest Rec Users meeting.</p> <p>v.To note the update on the car park repairs.</p> <p>vi.To note the decision regarding the Recreation Ground booking requests received.</p> <p>vii.To approve the request from the Preschool.</p>
10.	<p>GRANT REQUESTS</p> <p>To discuss grants requests from the Annual Fayre Committee and Year 6 Leavers Group.</p>
11.	<p>SLR Meeting with ESCC Highways</p> <p>To discuss arrangements for the meeting to be held in Crowhurst on 30th April 2025</p>
12.	<p>CROWHURST COMMUNITY MUGA</p> <p>i.To discuss plans/quotes received for the installation of CCTV at the MUGA.</p> <p>ii.To discuss request from the MUGA group for the spraying of horsetail around the edge of the court.</p> <p>iii.To discuss plans to set up the container and equipment.</p> <p>iv.To discuss the arrangements for the reopening of the MUGA on Saturday, 3rd May.</p>
13.	<p>NEIGHBOURHOOD PLAN REVIEW GROUP</p> <p>To approve the final version of Crowhurst CNPD review.</p>
14.	<p>ANNUAL PARISH ASSEMBLY 2025</p> <p>To confirm arrangements for the Annual Parish Assembly 2025.</p>

15.	COMMUNITY AWARD 2024 To rediscuss the nominations for the Crowhurst Community Award 2024.
16.	MILLENIUM GARDEN To discuss the quotes received for the repair of the Millenium Garden
17.	PAVILION / REC REFURBISHMENT PROJECT To discuss plans to establish a group to discuss the results of the playground consultation and renovation of the Playground.
18.	PARISH COUNCIL NEWSLETTER To discuss the practicalities of publishing a regular Parish Council newsletter.
19.	COUNCILLOR UPDATES ON EXTERNAL BODIES (IF ANY) Resolve: To note the updates and agree any associated actions.
20.	CLERK'S REPORT & INFORMATION FOR COUNCILLORS: To consider any updates from the clerk including correspondence, and future agenda items.
21.	DATE OF NEXT MEETING: To note that the next meeting of the Council will be held on Monday 19th May 2025