

Crowhurst Parish Council

Minutes of the Meeting held on Monday 17th June 2019 at 7.30pm in Crowhurst Village Hall

Present: Councillors, Mrs R Day (Chair), Mr A Stainsby, Mr M White,
Mrs H Langdon Ms S Plato.. Mr K Robertson (Clerk),
County Cllr Mrs K Field, District Cllr Mr G Curtis,

No	Item	Action
----	------	--------

Public Questions

Residents raised items of interest that were noted for future consideration. There was no question on any of the agenda items.

Apologies. None

17377. Disclosure of Interests –Cllr Plato Youth Club, 17383.1 and .2 Personal interest.

17378. Representations from Cllrs

17378.1. ESCC Cllr K Field reported the new method of dealing with potholes may not be possible due to contractual obligations and that proposals to close three small infant schools were being considered (not in the Crowhurst area). Cllr Field was asked if ESCC will cut any verges next year and on payment terms and agreed to confirm and respond at a later date.

17378.2. Rother District Cllr G. Curtis reported he has been in dealing with concerns raised in reference to damage to trees and nesting birds at locations in Crowhurst. He was pleased to confirm he is a member of the planning committee. All residents should be vigilant for scams and careful to lock doors as there have been reports of both in the area recently.

17379. Planning item 6.3.1 on the agenda was brought forward to enable Dr Judy Clark to note areas of interest and concern with reference to a **Solar Array** development being considered by Hastings Borough Council on land it owns at Hastings Country Park and at Upper Wilting in Crowhurst. Dr Clark spoke on issues regarding the placement of Solar Arrays on Green Spaces and on the Environmental impacts installing such arrays. Key points raised included; the importance of balancing the need for clean energy with the environmental impact of such Arrays, considerations on mitigating environmental impacts, and concerns that the areas proposed appear to include parts of Chapel Wood. The specific potential impact of such a development on the sites around Upper Wilting were not known. Members thanked her for her advice and agreed to ask Hastings Borough Council who are developing the proposal to install the Solar Array to also address the Parish Council at a later date. It was noted that if any proposals are submitted by HBC these will need planning permission from Rother District Council for any sites around upper Wilting. (See also for reference item 17331.2 March 2019).

17380. Minutes of Last Meeting. The minutes of meeting on 20th May were agreed and signed by the Chairperson.

17381. Finance

17381.1. To receive the financial report for May- **Noted**.

17381.2. To note receipts - **noted**

17381.3. To note and approve Payments. **Noted & approved** see table below.

17381.4. To approve the **Bank Reconciliations** for May **Noted & approved**

17381.5. **Members approved** the change to the Co-Op bank mandate to allow on line banking for Cllr Day and Cllr White.

Chq no / Paid Ref	Trans Ref	Payments - for Authorisation at this Meeting (17th June 2019)	Gross	VAT Reclaim	NET	PC / NP
DC Ebay 21May19	881	Ebay - Solar Lights for recreation ground	£22.95	£0.00	£22.95	
DC SLOC 15May19	879	Society Of Local Council Clerks - Clerks membership SLOC	£122.00	£0.00	£122.00	
DCTCP 21May19	882	The Cartridge People - Ink Cartridges Laser Printer	£121.70	£20.28	£101.42	
DC VK 15May19	878	Viking Direct/Office Depot - Office Stationery	£64.78	£10.80	£53.98	
DD BT 15May19	877	Bt - Prem email may 2019	£7.50	£1.25	£6.25	
DD BT 19May19	880	Bt - BT Phone & Broadband Services Mar-Jul 2019	£208.20	£34.70	£173.50	
DD EDF June 19	884	Edf Energy - Monthly DD June 2019	£30.00	£1.43	£28.57	
DD ICO 3May19	876	Information Commissioners Office - ICO registration 2019-20	£35.00	£0.00	£35.00	
		Total of Amounts already paid for Authorisation	£612.13	£68.46	£543.67	
101234	886	Rother District Council - Printing Spring Newsletter x380	£80.00	£0.00	£80.00	
101234	887	Rother District Council - Printing NP Maps	£140.00	£0.00	£140.00	NP
101235	888	Sussex Association Of Local Councils - LCR Magazine 2019-20	£17.00	£0.00	£17.00	
101236	889	Broxap Limited - Cargo Net	£408.00	£68.00	£340.00	
101237	870	Keith Robertson - Clerk Salary & Allow June 2019	£695.00	£0.00	£695.00	
101238	871	Edge IT Systems Ltd - Accounting System Software License	£268.80	£44.80	£224.00	
101239	872	Crowhurst Garden Services - Strim Ballards Hill. 2 & 20 May 2019	£50.00	£0.00	£50.00	
101241	873	Community Heartbeat Trusts - defib Annual Support 2019-20	£162.00	£27.00	£135.00	
101240	874	Community Heartbeat Trusts - Defib and Cabinet	£1,875.00	£0.00	£1,875.00	
101242	875	Instaprint - Printing NP posters	£72.99	£12.17	£60.82	NP
101243	886	Nicola Stell - Rec ground services May 2019	£95.00	£0.00	£95.00	
		Total of items for Authorisation	£3,843.79	£151.97	£3,691.82	
		Total for Authorisation	£4,455.92	£220.43	£4,235.49	
		PC Totals	£4,242.93	£208.26	£4,034.67	
		NP Totals	£212.99	£12.17	£200.82	NP

17382. Planning

17382.1. Applications received

17382.1.1. **RR/2019/1236/P** Fordlands, Crowhurst Road, Crowhurst, TN33 9BT. Proposed erection of two storey ancillary building together with new parking area. Cllr White reported that the development was over large with setting and scale not being appropriate. The proposed building as a garage was not consistent with needs, the design and works under way. **Members agreed** to Object to the development and asked that RDC call this in to committee if the planning proposal is to approve it.

17382.1.2. **RR/2019/528/P** Old Shop Cottage, Sampsons Lane, Crowhurst, TN33 9AU Old Shop Cottage, Sampsons Lane, Crowhurst TN33 9AU First floor extension to the south wing. Cllr Stainsby reported that the proposed developments will be a positive addition to the property and will have no negative impact on the Parish. **Members agreed** to support the application.

17382.2. Planning Notices received

17382.2.1. **RR/2019/596/P** Oakwell House, Forewood Lane, Crowhurst TN33 9AB Replacement single storey side extension and two-story rear extension. **Noted** as Approved 30 May 2019.

17382.3. Other Planning Items

17382.3.1. Members considered concerns raised by residents to the welfare of a large Oak Tree located at the entrance to the property Sabon Gari and **resolved to make an application for a Tree Protection Order** to be put in place as soon as possible.
Action Clerk

- 17383. Clerks report.** The items reported were noted with the following actions:
- 17383.1. Recreation Ground - Sign Post to the Playgroup.** Cllr Plato will confirm the specification of the post and the Clerk will obtain a quote, and the meantime fix a laminated A4 sign to the fence. **Action Clerk**
 - 17383.2. Recreation Ground – fence behind the Youth Hut.** Members agreed to delegate authority to the Clerk in consultation with Cllr Day to meet with and instruct a contractor to quote for a fence to be installed behind the Youth Hut and before the stream. **Action Clerk & Cllr Day.**
 - 17383.3. Website Hosting.** Members agreed in principle that RDC will continue to host our website in 2020. The Clerk will meet with RDC to confirm details before any new contracts are agreed. **Action Clerk**
 - 17383.4. Salt for winter salt bins.** Cllr Stainsby requested that Salt be purchased to fill the bin to be placed opposite the entrance to the school. **Action Clerk**

17384. Recreation Ground & Playground

- 17384.1. Councillors Weekly Inspections.** Cllr Plato reported that
 - 17384.1.1. The post on both of the gates into the play area are loose and need to be replaced. **Action Clerk to arrange for replacement posts.**
 - 17384.1.2. The small tree in the picnic area needs to be secured to the support. **Action Clerk to arrange for works.**
 - 17384.1.3. The woodchips in the play area need to be topped up. **Action Clerk to purchase chips for delivery in July.**
 - 17384.1.4. The toilet roll holder in the Pavilion male toilet needs to be replaced. **Action Clerk to arrange for works.**
- 17384.2. Summary of Items logged – Noted**
- 17384.3. Repairs to the Pavilion. Members resolved** to agree the repair quote for the steps to the Pavilion, the roof and the gutter. **Action Clerk to arrange for works.**
- 17384.4. To consider a request** to install that Art Installation “Crowhenge” at the recreation ground. Members were concerned that the location proposed was not suitable because the area floods in the winter and may attract damaged from vandals. An alternative location in the picnic area was suggested. **Members agreed this in principle** subject to the requestor accepting the new location.
- 17384.5. New Bin for the Recreation Ground.** Cllr Plato confirmed the location for the placement for the new bin. **Action Clerk to purchase a new bin and arrange for works to install.**

17385. Reports back from meetings

- 17385.1. Village Hall Minutes 20th May – Noted.**

17386. Neighbourhood Plan

- 17386.1. To review the minutes of the steering group 7th May.** The minutes were noted and approved.

17387. Refurbishment of the Millennium Bench.

Members of the Environment Group reported that the bench was rotten and the mosaic floor damaged. It was proposed to replace the bench with a semicircular design and to enhance the site with planting of flowers and trees. **Members agreed to defer a decision on replacement and funding** to a future meeting so that the Environment Group can confirm the design the supply costs for the project. The Clerk will also confirm with ESCC if the new bench can be placed on the verge. It was noted that this is an ESCC recognised wild flower verge. **Action Clerk**

17388. Data Protection Officer. Members agreed to continue to appoint Satswana as our DPO for 2019-20. **Action Clerk**

17389. Consultations

17389.1. ESCC Rights of way. Members resolved not to reply as the Council. Individuals may reply as needed.

17389.2. RDC Parking – noted.

17390. Information for Councillors (for noting or inclusion on future agenda)

17390.1. To consider the nomination of the Plough Inn as a listed building. **Members agreed not to** bring this back for consideration unless circumstances change.

17390.2. To consider actions by the Council in reference to reducing Carbon Emissions. Members agreed to review this at a later meeting if the request for consideration can relate to a specific motion for resolution. Cllrs to restate the motion as needed.

17390.3. Storage – to define storage needs for Council equipment

17391. Next Council Meeting – 29th July 2019 Village Hall 7.30pm.
Meeting Closed 10.30pm

Signed

Dated.....