

**Minutes of the Meeting held on Monday
24th February 2019 at 7.30pm in Crowhurst Village Hall**

Present: Councillors, Ros Day (Chair), Ms S Plato. Mrs T.Hoad. Mrs H Langdon, Ms R. Pridy. Mr G. Quinnell. Mr K Robertson (Clerk),

No	Item	Action
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Public Questions

Is there an update on the status of the broken fence near to the bottom of station road. Not yet the Council will contact the Landowner.

Apologies – Noted District Cllr Curtis sent apologies.

17483. Disclosure of Interests – Cllr Plato Youth Hut (Personal) item 17490.3
Env Group (Personal) item 17492.1 Cllr Hoad Youth Hut (Personal) item 17490.3,
Flood watch (Personal) item 17495. Cllr Pridy Walk Crowhurst (Personal) Item
17492.3

17484. Representations from Cllrs.

17484.1. ESCC Cllr Kathryn Field reported that an ESCC have approved in increase in Council Tax for 2020-21 of 3.9%. 2% being for adult social care and 1.9% to fund other activity. Budget cuts will still be required.

17485. Minutes of Last Meeting. The minutes of meeting on 20th January were agreed and signed by the Chairperson.

17486. Finance

17486.1. To receive the financial report for January – Noted the surplus is likely to about £6K higher than budgeted. This and other planned reserve movements will be included in the Feb accounts for review.

17486.2. To note and approve Payments. **Noted & approved** see table below.

17486.3. To approve the **Bank Reconciliations** for January. **Noted & approved**

Chq no / Paid Ref	Trans Ref	Payments - for Authorisation at this Meeting (24th Feb 2020)	Gross	VAT Reclaim	NET	PC/ NP
Payments by Bank Transfer Pending Authorisation						
TX VH 26Jan20	984	Village Hall Management Committee - Hall Hire PC Meetings Sept-Dec 2019	£57.60	£0.00	£57.60	
TX NS1 26Feb20	986	Nicola Stell - Rec & Pav Services Jan 2020	£80.00	£0.00	£80.00	
TX NS1 26Feb20	987	Nicola Stell - rec services Dec 2019	£100.00	£0.00	£100.00	
TX KR 26Feb20	988	Keith Robertson - Clerk Salary Feb 2020	£895.00	£0.00	£895.00	
TX JF 26Feb20	985	J Ford Contracting - Repairs rec Ground	£285.00	£0.00	£285.00	
			£1,217.60	£0.00	£1,217.60	
Payments by Direct Debit / Bank card paid for Authorisation						
DDJMW 28Jan20	982	JM Waste Management Ltd - Duty of Care Certificate	£80.00	£10.00	£50.00	
DEEDF 02Feb2020	990	Eof Energy- Direct Debit Jan 2020	£29.00	£1.38	£27.62	
DDBT 14Jan20	983	Bt - Prem Email Jan 2020	£7.50	£1.25	£8.25	
Total			£96.50	£12.63	£83.87	
Payments by Cheque for Authorisation						
0	0	0	£0.00	£0.00	£0.00	
Total			£0.00	£0.00	£0.00	
Grand total for Authorisation			£1,314.10	£12.63	£1,301.47	
PC Totals			£1,314.10	£12.63	£1,301.47	
NP Totals			£0.00	£0.00	£0.00	NP

17487. Planning

17487.1. Applications received. None

17487.2. Planning Notices notices received.

17487.2.1. **RR/2019/2455/P Woodhayes**, Old Forewood Lane, Crowhurst TN33 9AE Proposed two storey outbuilding to replace existing garage. **Approved by RDC 13th Feb 2020.**

17487.2.2. **RR/2019/2570/P** Old Nursery Building, Catsfield Road, Crowhurst TN33 9BU. Change of use of land to residential curtilage and to create parking and turning area. **Approved by RDC 31st Jan 2020.**

17488. Clerks report. Noted, Cllr Plato asked that the erection of new fence behind the Youth Hut be installed as soon as possible and that the contractor be asked to respond with an install date.

17489. Councilors responsibilities and lead roles. Updated

17490. Recreation Ground & Playground

17490.1. To receive a report of Councillors Weekly Inspections. Cllr Day reported that

17490.1.1. The Moles were active in the play area – Agreed to monitor with no action for now.

17490.1.2. More copies of the inspection sheets to be provided by the Clerk

17490.1.3. There is rubbish and other items being left behind the Youth Hut. Any items not removed by May will be cleared by contractors for the Council.

17490.2. To receive a summary of items logged for action. Noted

17490.3. To consider lighting for the path to the Youth Hut.

Members agreed to proceed with the proposal and obtain quotes from 2 more contractors.

Cllr Quinnell will review lighting posts designs and when agreed by the Council quotes will be updated.

17490.4. To receive and update on Flooding at the recreation ground.

Cllr Hoad reported that the EA considered the flooding to be coming very high water table levels from exacerbated by the overflowing ditch behind the youth Hut. Members agreed to obtain quotes to clear the ditch.

17490.5. To review a proposal for the use of the land adjacent to the Youth Club

Members agreed to present this and any other proposals for consult residents at the annual assembly in April.

17490.6. To consider a renewal of the contract for grass cutting at the recreation ground.

Members agreed to review roll over the contract with the current supplier and accept the 4% (£79) per annum increase.

17490.7. To approve a pre-school banner fixed to the play area fence. Members agreed that a new banner can be erected to replace the prior one blown down by winds.

17491. Climate & Ecological Emergency Working Group

17491.1. To receive reports from the working group meeting 4th Feb. Noted

17491.2. To consider proposal by the working party. Members resolved to approve:

17491.2.1. An Energy Survey funded by the Council of the Parish Council Assets to include (subject to agreement) the Village Hall and Youth Club. Costs Circa £200. The working party will also liaise with the School and Church who may also wish to conduct a Survey at their own expense.

17491.2.2. An Ecological Survey using primarily resources from the working party. Costs minimal

17491.2.3. To ring fence £3000 in reserves for Climate and Ecological work during 2020-21.

17492. Reports back from meetings.

- 17492.1. The Environment Group 4th Feb.** Cllr Plato reported that the group had picked up litter from around Crowhurst, this included several bags of litter, Car Tyres and other materials which have now been left for collection by RDC near to Bins in the recreation ground. Cllr Plato has arranged for this to be collected.
- 17492.2. RALC Minutes January.** - Noted
- 17492.3. Walk Crowhurst 12th Feb** Cllr Pridy updated on activity of this group.
- 17492.4. Village Hall Management Committee 27th Jan.** Noted
- 17492.5. Training Event.** Cllr Pridy reported key points from het training course including the need to establish a Strategic Plan which may consider the introduction of additional services. A change of email addresses for Cllrs and a review of procedures for Staff management. Cllrs to review as needed.

17493. Combe Valley Country Park

- 17493.1.** Cllr Quinnell was nominated to be the Parish Councils representative director on the Boards of the CVCP CiC.
- 17493.2.** Cllr Plato noted responses to Groundworks from the Environment Group and meeting planned with Groundworks to review the survey.

17494. Road and Verges

- 17494.1. Urban Verge Cutting.** Cllr Plato noted that John O'Conner had agreed to pick up grass cutting when cutting the urban verges with no changes to the contract agreed in January. The Clerk will confirm with the contractors the verges where grass cuttings will be picked up.
- 17494.2. To consider a quote to install traffic monitoring equipment.** Members approved the quote for £1300 to install traffic monitoring at 4 locations stations for 1 week.
- 17494.3. To review and approve changes to the Term of Reference of the Traffic working Party.** Members agreed the terms in principle with a final version to be approved in March subject to some minor amendments.
- 17494.4. To consider the condition of the verges on Station Road.** Cllrs Pridy & Plato confirmed they will be meeting with Network Rail to ask them to cut back verges.

17495. Flooding.

- 17495.1.** Cllr Hoad reported that ESCC will not be able to provide a screen for the culvert in Station road because of high cost. Members asked that a specification of the screen to be provided so that alternative sourcing may be considered.

17496. Consultations

- 17496.1. SALC Planning.** Members are encouraged to respond as individuals.
- 17496.2. Strengthening Police Powers to tackle unauthorised encampments.** Noted the consultation has now closed.

17497. Information for Councillors (for noting or inclusion on future agenda)

- 17497.1.** Cllr Pridy will attend the next Council Surgery
- 17497.2.** Emergency Planning deferred to March.
- 17497.3.** Crowhurst Strategic Plan 2020-2025 defer to March.
- 17497.4.** Support for local Energy Generation defer to March..
- 17497.5.** To receive a letter from the Env Agency. Noted

17498. Confidential Item. Members agreed a timetable for reviewing application for the Clerk/RFO role.

17499. Next Council Meeting – 16th March 2020 Village Hall 19.30pm.

Meeting Closed 10.30 pm

Signed

Dated.....